

## QUARTERLY PROGRAMMATIC REPORT

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 Project Manager: Marcia Brockbank Phone 510-622-2325  
 CALFED Project #: 97-N11  
 Quarter Ending: March 31, 1999

### Deliverables

Name of Deliverable	Due Date	% of Work Complete	Date Deliverable Complete
<b>Task 1. Organizational</b>			
Subtask a. Hiring project coordinator			
1. Draft interagency agreement	07-01-98	100 %	
2. Final interagency agreement	08-01-98	100 %	01-99
Subtask b. Competitive bids for design engineers			
1. Distribute RFQ	08-01-98	100 %	08-17-98
2. Interview/selection	09-30-98	100 %	09-29-98
3. Draft contract	09-30-98	50 %	
4. Final contract	10-31-98	100 %	03-15-99
Subtask c. Admin and tech support			
1. Work group info	ongoing	50 %	03-31-99
2. Quarterly reports	ongoing	50 %	04/10/99
3. Final report	08-30-99		
4. CALFED meetings	ongoing		
Subtask d. Competitive bid for construction engineers			
1. Draft RFQ	03-31-99	25 %	
2. Final RFQ	06-30-99		
<b>Task 2. Environmental Review/Permitting</b>			
Subtask a. Admin and tech support			
1. Permits	06-30-99	75 %	
Subtask b. Obtain permits			
1. Status report	03-10-99	100 %	03-03-99
2. Research documents	03-15-99	50 %	
3. Draft CEQA/NEPA	05-01-99	50 %	
4. Final CEQA/NEPA	07-01-99		
Subtask c. Environmental assessment/documentation			
1. Draft topos	02-10-99	100 %	02-10-99
2. Final topos	03-15-99	100 %	03-15-99
3. Draft assessments	03-31-99	100 %	03-31-99
4. Final assessments	04-15-99		
5. Circulate/finalize all documents	06-01-99		
<b>Task 3. Design</b>			
Subtask a. Admin and tech support/obtain additionally needed data			
1. Admin and tech support	ongoing	20 %	

2. Research similar projects	03-15-99	100 %	03-15-99
3. Draft elevations forces report	03-15-99	100 %	03-15-99
4. Final elevations forces report	04-15-99		
Subtask b. Biotechnical designs for four islands			
1. Perform geotech exploration on site	02-20-99	100 %	02-20-99
2. Draft biotechnical designs	03-15-99	100 %	03-22-99
3. Final biotechnical designs	04-01-99	80 %	
4. Draft vegetation planting designs	04-01-99	50 %	
5. Final vegetation planting designs	04-15-99		
6. Draft quantity, cost estimates	04-01-99	80 %	
7. Final bid sheet and engineers estimate	04-10-99		
Subtask c. Monitoring plans			
1. Draft plans	05-01-99	35 %	
2. Final plans	07-01-99		

## NARRATIVE

1. Description of activities performed during the quarter, by task.
2. Problems and delays encountered by task.
3. Other issues or comments.
4. Please identify your projected expenses for each of the next three months in the following quarter to assist in the timing of State bond sales which fund this project.

Month 1 \$ 130,000    Month 2 \$ 35,000    Month 3 \$ 50,000    Total for quarter \$ 215,000

### **Task I. Organizational**

**Subtask a. Hiring Project Coordinator:** Kent Nelson, DWR has been hired as the DCI coordinator and has been performing his assigned tasks.

**1. Draft Interagency Agreement:** The Agreement has been drafted, reviewed by DWR's Legal and Budget Offices, forwarded to Accounts Receivable and ABAG, and sent to NFWF for review

**2. Final Interagency Agreement:** Completed signed agreement and approved by NFWF on March 15

**Subtask b. Competitive Bids for Design Engineers - (Documents attached)**

**1. Draft Contract:** ABAG and the selected contractor negotiated a contract for services. The draft contract was submitted to NFWF for its review

**2. Final Contract:** Completed signed contract and approved by NFWF March 15

**Subtask c. Administrative and Technical Support**

**1. Work Group Information:** The DCI work group met March 3 and March 22, 1999 to discuss progress of the project and the 1999 Category III application. (Meeting materials and sign-in sheets attached)

**2. Quarterly Report:** Completed and mailed April 9.

3. Final Report: N/A

4. CALFED Meetings: N/A

**Subtask d. Competitive Bid for Construction Engineers**

1. Preliminary Construction Costs: Consultant team has begun preparing estimated costs for construction

**Task 2. Environmental Review/Permitting**

**Subtask a. Administrative and Technical Support (Documents attached)**

1. ACOE Permits: The DCI Demonstration Project 404/10 application was prepared by the Project Coordinator and submitted by Dept. of Fish and Game to ACOE July 17, 1998. The project received approval from the U.S. Fish and Wildlife Service and NMFS. The Consultant team will use their comments to finalize project design and monitoring. The Consultant team is preparing additionally needed environmental documentation.

2. Admin/Tech Support: ABAG provided administrative, technical and accounting support as needed.

- **Brockbank submitted a revised Task Order for Tasks 2 and 3 to NFWF March 11**

**Subtask b. Obtain Permits**

1. Status Report: Consultant team submitted a status report on permitting process to DCI work group at the March 3 meeting (report attached)

2. Draft CEQA/NEPA Documentation: Consultant team is preparing additionally needed documentation for obtaining permits

**Subtask c. Environmental Assessment/Documentation**

1. Topo Maps/Surveys: Consultant team produced draft and final topo maps for project

2. Environmental Assessments: Consultant team is preparing draft assessments for fisheries, vegetation and animals

**Task 3. Design**

**Subtask a. Administrative/Technical Support/Obtain Additionally Needed Data**

1. Admin/Tech Support: Provide as needed

2. Research Information on Similar Projects: Consultant team has prepared draft and final reports

3. Elevation/Forces Report: Consultant team has prepared draft report and is working on final report

**Subtask b. Biotechnical Designs for Islands**

1. Geotechnical exploration of islands: Consultant team performed on site geotechnical exploration February 1999

2. Biotechnical Designs for each Island: Consultant team has prepared draft biotechnical designs for islands and DCI work group reviewed at March 3 and 22 meetings. Final plans will be included in proposal to be submitted to CALFED April 16

3. Vegetation Planting Designs: Planting designs are underway, also to be included in CALFED proposal

4. Quantity/Cost Estimates: Cost estimates are underway and will be included in CALFED proposal for construction

5. Final Bid Sheets and Engineers Estimate: Bid sheets and engineers estimates are underway and will be included in CALFED proposal

**Subtask c. Monitoring Plans**

1. Biological Monitoring Designs for Each Island: Kent Nelson, Project Coordinator worked with the Consultant team to prepare a preliminary monitoring plan for submittal to CALFED on February 1. The plan will be revised as necessary

### **In-Kind Services Provided by DCI Members**

#### **1. Administrative and Technical Support**

- DCI members developed/distributed (mailing list 150) meeting agendas, materials and summaries (2 meetings - March 3 and March 22)
  - 2-3 members: 32 hrs @ \$60/hr = \$1920
- DCI members reviewed meeting materials and draft CALFED proposal for construction phase and attended 2 meetings
  - 15-20 members: 150 hrs @ \$60/hr = \$9000
- Marcia Brockbank worked with ABAG and Consultant team to prepare, revise and get final approval of Consultant team draft and final contracts
  - 1 member: 40 hrs @ \$60/hr = \$2400
- Margit Aramburu assisted with contract revisions and approval
  - 1 member: 4 hrs @ \$60/hr = \$240
- Brockbank worked with ABAG, Kent Nelson and DWR to get final approval of interagency agreement for Mr. Nelson's services
  - 1 member: 4 hrs @ \$60/hr = \$240
- Brockbank prepared quarterly report
  - 1 member: 16 hrs @ \$60/hr = \$960
- Aramburu and Brockbank assist in writing public involvement section of CALFED proposal for construction phase
  - 2 members: 12 hrs @ \$60/hr = \$720

**No NFWF funds will be used to reimburse the in-kind services described above.** The products and tasks required numerous phone calls, e-mails, consultation, discussion, writing, and accounting. Costs for printing, postage, phones, computers, overhead are in addition to the in-kind services reported, approximately \$3000 for the quarter.

#### **Estimated In-Kind Hours Provided by DCI Work group Members**

**January 1 - March 31: 258 hrs @ \$60/hr = \$15,480 + \$3000 = \$18,480**  
(\$3000 is overhead costs provided by ABAG and SF Bay RWQCB)